



Social Workers
Registration Board
Kāhui Whakamana Tauwhiro

SOCIAL WORKERS
REGISTRATION BOARD
Competence Assessment
Application

New Zealand Government

IMPORTANT NOTE:

PLEASE REFER TO THE ACCOMPANYING DOCUMENT *GUIDE NOTES AND EXAMPLES FOR SOCIAL WORKERS APPLYING FOR SOCIAL WORKERS REGISTRATION BOARD COMPETENCE ASSESSMENT* BEFORE COMPLETING THIS APPLICATION.

Part 1: PERSONAL AND CONTACT DETAILS

All applicants to complete

Family name/Surname:	
Given / First name/s:	
Date of birth: / /	Gender: (please tick) <input type="checkbox"/> Male <input type="checkbox"/> Female
Registered New Zealand Social Worker? <input type="checkbox"/> Yes <input type="checkbox"/> No	Registration number?
CONTACT DETAILS	
Mailing address:	
Postcode:	
Phone number:	
Email:	

Part 2: FEES AND REMITTANCE ADVICE

All applicants to complete

Please refer to the current SWRB fee schedule for competence assessment application fees.

<input type="checkbox"/> I AM APPLYING FOR FULL COMPETENCE ASSESSMENT	
<input type="checkbox"/> I AM APPLYING FOR RECERTIFICATION COMPETENCE ASSESSMENT	
<input type="checkbox"/> I enclose cheque / bank cheque for the sum of NZ\$	including GST
<input type="checkbox"/> Please debit my: <input type="radio"/> MasterCard / <input type="radio"/> Visa for the sum of NZ\$	including GST
CREDIT CARD NUMBER:	
Card number: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Expiry: /
Name on card:	
Signature:	Date:

Part 3: CORE COMPETENCE STANDARDS DECLARATION

All applicants to complete

SELF REFLECTION ASSESSMENT DECLARATION

The applicant completes this

I, _____ (applicant name)

make this solemn declaration, conscientiously believing the same to be true. I am competent to practise social work in accordance with the Social Workers Registration Board core competence standards. I affirm that I have undertaken/will continue to undertake a range of professional development activities and have/will have evidence of this in my Continuing Professional Development log. I confirm the enclosed Self Reflection Assessment documentation to be an honest and true reflection of my practice.

Registration number: _____ (if applicable) or New applicant

Have you failed a competence assessment in the past five years? Yes No

Workplace: _____

Job title: _____ Contact phone number: _____

Signature: _____ Date: _____

CORE COMPETENCE STANDARDS EVALUATION DECLARATION

The manager/supervisor to whom the applicant reports completes this

I believe the applicant, _____

(as declared in the Self Assessment Declaration), to be COMPETENT against the Social Workers Registration Board core competence standards.

Supervisor's/Manager's full name: _____

Registration # _____ (if applicable)

Workplace: _____

Job title: _____ Contact phone number: _____

Signature: _____ Date: _____

If you would like to make a comment on the above, please attach a signed and dated sheet to this page.

STATEMENT OF ENDORSEMENT

A New Zealand Registered Social Worker or qualified social worker with a current New Zealand competence certificate completes this

I endorse the Supervisor/Manager recommendation that the applicant, _____

(as declared in the Self Assessment Declaration), is COMPETENT against the Social Workers Registration Board core competence standards.

Endorser's full name: _____

Endorser's Competence Certificate expiry date: _____

Registration number: _____ or Qualification: _____

Workplace: _____

Job title: _____ Contact phone number: _____

Signature: _____ Date: _____

If you would like to make a comment on the above, please attach a signed and dated sheet to this page.

Part 4: PRACTICE STUDY OF CORE COMPETENCE STANDARDS

Applicants who are applying for recertification do not need to provide a practice study. All other applicants must provide one.

Please attach a Practice Study addressing all competencies, using the following headings as a template. Refer to the accompanying Guide Notes and Examples document for guidance. Remember to sign and date each page.

PRACTICE STUDY TEMPLATE (suggested headings)

1. **Introduction:** (Reasons for selecting this example of practice to share)
2. **Presenting situation:** (Brief outline of reason for referral and presenting issues – set the scene)
3. **Social work assessment:** (Analysis of strengths, needs, resources available, issues of safety/well-being, goals)
4. **Plan:** (Summary of the agreed actions that were to be undertaken)
5. **Interventions:** (Summary of what you, the person, family or whānau did)
(Declare the scope of practice in which you work, e.g. social work manager, educator, community worker, whānau worker, youth worker or private practice)
6. **Outcome:** (What was the result of your interventions? Consider how you directly or indirectly made a difference)
7. **Reflection:** (Your feelings and thoughts about your practice and what occurred, e.g:
 - a. What did you do well?
 - b. What could you have done differently?
 - c. What learning are you taking from this?
 - d. How was it for others involved? What informed your practice, e.g. knowledge, past experiences, supervision, agency expectations, other colleagues and professionals?
 - e. Any other factors?)

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Part 5: SELF REFLECTION ASSESSMENT

All applicants to complete

Please attach a Self-Assessment Reflection addressing all competencies, using the following headings as a template. Refer to the accompanying Guide Notes and Examples document for guidance. Remember to sign and date each page.

SELF REFLECTION ASSESSMENT TEMPLATE

Competency 1: Competence to practise social work with Māori

Reflection:

Competency 2: Competence to practise with different and ethnic and cultural groups in Aotearoa New Zealand

Reflection:

Competency 3: Competence to promote social change

Reflection:

Competency 4: Competence to promote problem-solving in human relationships

Reflection:

Competency 5: Competence to promote empowerment and liberation of people

Reflection:

Competency 6: Competence to utilise theories of human behaviour and social systems

Reflection:

Competency 7: Competence to utilise social work practice approaches

Reflection:

Competency 8: Competence to promote the principles of human rights and social justice

Reflection:

Competency 9: Competence to use systems of accountability in place for their work

Reflection:

Competency 10: Adhere to professional social work ethics

Reflection:

COMPLETED YOUR APPLICATION? WHAT HAPPENS NEXT?

Thank you for applying for SWRB competence assessment. Once we have checked that your application is complete and correct, we will make our assessment, then contact you to advise you of the Board's final decision.

If aspects of your application are incomplete, we will contact you to request the relevant information.

CHECK LIST

Please ensure that you have completed and included the following in your application:

- Personal and contact details
- Fee
- Core Competence Standards Declaration
- Practice Study reflecting the core competence standards (if applicable) – sign and date each page
- Self Reflection Assessment – sign and date each page

Return your completed application form and fee to:

Social Workers Registration Board
PO Box 10150
The Terrace
Wellington 6143



**Social Workers
Registration Board**
Kāhui Whakamana Tauwhiro

Offices:

Level 8
111-115 Customhouse Quay
Wellington

Postal Address:

PO Box 10–150
The Terrace
Wellington 6143

www.swrb.org.nz